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MINUTES OF THE GOVERNING COUNCIL MEETING OF THE FEDERATION OF HOLISTIC THERAPISTS HELD AT THE FEDERATION OF HOLISTIC THERAPISTS, 18 SHAKESPEARE BUSINESS CENTRE, HATHAWAY CLOSE, EASTLEIGH ON WEDNESDAY, 22 JANUARY 2020

Present:

Christopher Byrne (CB) President and Chair
Helen Chambers (HC) Lay Representative
Mary Dalglish (MD) Vice President
Judith Hadley (JH) Vice President
Maria Mason (MM) Vice President
Gerri Moore (GM) Vice President

Session Attendees:

Annie Walling (AW) Company Secretary

Apologies: Herman Fenton (HF) Vice President

The Meeting commenced at 10:00 with Christopher Byrne in Chair.

1. Welcome

CB welcomed everyone and declared the meeting open. CB welcomed Dr Kaur Birinder, VP to her first meeting and wished everyone Happy New Year.

Apologies were made on behalf of HF and Lisa Wilson, Director at Rothmans Accountants who were ill. Lisa Wilson has asked for the next dates of the meetings and looks forward to meeting the Board on one of those dates.

2. Declaration of Confluence and Conflict of Interest



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CB asked the members to confirm whether there was any conflict of interest to declare. All confirmed there was no conflict of interest.

3. Minutes of the Meeting held on 23 October 2019

CB asked if everyone had read the Minutes of the meeting held on 23 October and whether there were any comments. The Minutes were unanimously approved and signed by CB.

4. Matters Arising

HC asked whether Century One, new PR and media publishers were on board. CB informed everyone that Century One is on board and Karen is happy with them as they have brought great ideas on refreshing the style and layout of the magazine, sponsorship packages and advertising going forward.

HF informed everyone that he is continuing to work on updating the core curriculum for sports massage.

5. Compliance Report

The Compliance Report was sent to the Board for review in advance of the meeting highlighting key points for update.

6. Registrar Report

The Board were sent the Registrar's Report in advance of the meeting highlighting key points for update.

7. Financial Report



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The Board were provided with an updated year to date financial performance and P&L summary for review and the Finance Manager was invited to provide an overview of the accounts since beginning his role.

8. SMT Report

The Q4 SMT Report was provided to the Board in advance of the meeting updating on all areas of the business.

9. President's Report

CB said there was not much more that he could add.

10. Any Other Business

CRM Update

JMc provided an update on the status of the project.

Review of Lay Member Position

CB said we are looking for a Lay Member with no particular expertise. It was suggested that another person with accounting or finance background would be ideal.

Review of the Executive Director Position

AW was instructed to contact Tate agency to start the recruitment process.

JH attended the Beauty Professional Apprenticeship Steering Group meeting. At this meeting they discussed Beauty Therapy EPA (End Point Assessment) Funding. Students would be required to hold level 2 beauty therapy in order to pursue level 3. It was perceived that there is a huge disparity between the levels whereby level 2 carries £7K per student while level 3 carries £11 -13K per student for a period of 12 – 18 months training. Letters were sent to Awarding Organisations for clarification for employers who are eager to start but require much needed information for the process. The Wellbeing Apprenticeships will have new standards for the old



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Level 3 Beauty Therapy Massage route which is being reviewed for approval by working groups such as spa and holistic therapists, PTSD and veterans, police and others in the mental health field. JH will be attending further meetings in April if approval is granted. All agreed.

Long Service Awards Presentation

Laura Thomson was congratulated and presented with an award for 10 years' service to FHT.

There being no other business, CB thanked everyone and called the meeting to a close at 15:00.

The next meeting of the FHT Governing Council will be held at FHT on 22 April 2020 at 10:00.

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